



**Job Announcement**  
**Research Assistant - Genetic Resources**  
**Dissemination**  
Headquarters, Shanhua, Tainan, Taiwan

The World Vegetable Center (WorldVeg) is a non-profit, autonomous international agricultural research center with headquarters in Taiwan and five regional offices around the globe. WorldVeg's research and development work focuses on breeding improved vegetable lines, developing and promoting safe production practices, reducing postharvest losses, and improving the nutritional value of vegetables. The center aims to raise awareness of the importance of vegetables for improved health and global poverty alleviation. For more information, please visit our website: [worldveg.org](http://worldveg.org).

WorldVeg seeks an enthusiastic and dedicated Research Assistant (RA) for the Genetic Resources Dissemination position. The RA will be working with the largest international public vegetable genebank globally, which preserves more than 60,000 seed samples of vegetable varieties and crop wild relatives. As part of a team of genebank curators and information specialists, the RA will represent the Center and the genebank in seed requests from researchers, breeders, and practitioners worldwide. The successful candidate will be responsible for processing and recording seed requests and shipments and following up with users on feedback and performance of the requested seed samples.

**Key Responsibilities:**

- Manage the seed distribution of WorldVeg genebank accessions and breeding lines to researchers, breeders, and practitioners globally and within the organization.
- Process and document seed requests until they have arrived at the seed requester, ensuring quarantine procedures and phytosanitary measures are completed.
- Be responsible for the quality procedure of seed distribution at WorldVeg.
- Conduct surveys on the quality of seed distribution.
- Follow up with seed requesters for feedback on the performance and use of WorldVeg genebank accessions and breeding lines.
- Conduct literature research and surveys on the use of WorldVeg material by researchers and breeders at WorldVeg and worldwide.
- Perform any other duties as required by the needs of the Center and as directed by the supervisors.

**Required Qualifications and Competencies (Technical and Behavioral)**

- BSc degree in Administration, Agriculture, Plant Sciences, or Biodiversity and above.
- Ability to collect and analyze data plant variety data.
- Familiarity with international seed import and export regulations.
- Experience in project and document management.
- Proficient in programming to conduct analytical research.
- Proficient in data and database management.
- Excellent communication skills (in writing and speaking) in both Mandarin and English
- Ability to organize, plan, and possess strong administrative skills,
- Experience in collaborating and coordinating with government organizations in Taiwan.
- Able to work as a member of interdisciplinary research teams in a multicultural, multinational environment
- Ability to multi-task and demonstrate critical thinking skills.

**Note:** This is a Nationally Recruited Staff (NRS) position.

**The candidate we hire will embody WorldVeg's Five Core Values:**

1. *Dedication to Innovation and Knowledge Sharing* Supports the conduct of world-class science, respects ethical standards, and is committed to transparently sharing results.
2. *Commitment to Impact* Aspires to achieve positive, tangible, and lasting impact contributing to Sustainable Development Goals.
3. *Commitment to Partnerships* Believes in the value of partnerships to advance research for development.
4. *Respect for People* Respect the diversity of gender, culture, ethnic origin, religion, age, beliefs, and views.
5. *Respect for the Environment* Strives to minimize its environmental impact and to introduce greener technology and practices.

**How to Apply:** Applicants should submit a letter of application explaining their suitability for and interest in the position along with a curriculum vitae in English, a recent passport-size photograph, names and addresses (including telephone and e-mail) of three referees, and date of availability to [jobapply@worldveg.org](mailto:jobapply@worldveg.org) or the job bank site before **15 September 2024**. Please mention the position title in the subject line.