



The World Vegetable Center (WorldVeg) is a non-profit, autonomous international agricultural research center with headquarters in Taiwan and five regional offices around the globe. WorldVeg conducts research and development programs that contribute to realizing the potential of vegetables for healthier lives and more resilient livelihoods. For more information, please visit our website: worldveg.org

WorldVeg is seeking to hire a Finance Officer to join the Corporate Service team at its Headquarters in Shanhua, Tainan, Taiwan. If you have expertise in accounting and possess relevant technical skills, we encourage you to get in touch with us!

This position is open for Taiwanese nationals only.

Key Responsibilities:

- Review the expenses and the accounting/financial reports of regional centers/offices including imprest accounts. Help the regional centers/offices to manage their accounting transactions and records; update the financial status of regional centers/offices.
- Update the status of project collaborators and partner organizations; review and analyze their receivable and payable accounts (including imprest accounts).
- Assist in processing various accounting and financial transactions.
- Serve as back-up resource person for technical aspects of the ERP system during absence of the system administrator.
- Prepare financial reports for donor-funded projects.
- Liaise with project auditors for projects in his/her project portfolio.
- Perform ad hoc analysis of financial data.
- Perform any other duties as required by the needs of the Center and the Supervisor.

Required Qualifications:

- Degree: Bachelor's degree in Accounting.
- Minimum of 2 years of work experience.
- Basic proficiency in English (listening, speaking, reading, and writing).
- Basic computer skills are preferred.

The Reward: This is a Nationally Recruited Staff (NRS) position with competitive pay and benefits.

The candidate we hire will embody WorldVeg's Five Core Values:

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| 1. <i>Dedication to Innovation and Knowledge Sharing</i> | Supports the conduct of world-class science, respects ethical standards, and is committed to sharing results in a transparent manner. |
| 2. <i>Commitment to Impact</i> | Aspires to achieve positive, tangible, and lasting impact contributing to Sustainable Development Goals. |

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| 3. <i>Commitment to Partnerships</i> | Believes in the value of partnerships to advance research for development. |
| 4. <i>Respect for People</i> | Respect the diversity of gender, culture, ethnic origin, religion, age, beliefs, and views. |
| 5. <i>Respect for the Environment</i> | Strives to minimize its environmental impact and to introduce greener technology and practices. |

How to Apply: Applicants should submit a letter of application explaining their suitability for and interest in the position along with a curriculum vitae, a recent passport-size photograph, names and addresses (including telephone/e-mail) of three referees, and date of availability to jobapply@worldveg.org or the job bank site before **15 March 2024**. Please mention the position title in the subject line.